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‘LEARNING FOR LIFE’ AND CELEBRATING 20 YEARS IN 2019

Our Code of Conduct (authorised by the Management Committee 21.6.2019)

Introduction

Manning Valley U3A Inc. is made up of a diverse range of members. It is organised and run by volunteers for the benefit of all its members. Members share their interests, knowledge and skills with other members as course leaders and course participants in a mutually supportive environment so that enjoyable educational and social activities occur.

This code outlines the conduct expected of all members as follows:

1. Respect and courtesy must be accorded to fellow members. Unsociable behaviour including bullying, harassment or discriminatory behaviour is not acceptable.
Bullying is being mean to someone over and over again. It occurs when someone or a group of people who have more power than you, repeatedly use words or actions to hurt you.
Harassment can be when a person is treated less favourably on the basis of certain personal characteristics, such as race, sex, marital status, age, disability, sexual orientation, gender identity or intersex status.
Discrimination occurs when someone is treated unfairly because they belong to a particular group of people or have a particular characteristic.
2. All members must respect the privacy of other members and confidential personal information which is disclosed to them.
3. Members enrol in courses which they choose based on the suitability of that course to meet their needs and interests. In doing so members commit themselves to regular attendance and positive participation.
4. Disruptive behaviour that disturbs others in any U3A class or activity is unacceptable.
5. In the interests of health and safety members must establish the appropriateness of their enrolment in courses especially those with physical components. Members are required to disclose any medical conditions or disabilities which may affect their enrolment.
6. Members must always be identifiable to course leaders and other members. This makes the wearing of their membership badge to all U3A classes or activities essential. Members must write inside their badge emergency contact details.
7. Members are responsible for advising course leaders about their absence.
8. Members are responsible for advising the course leader and the Membership Officer if they withdraw from a course.
9. Members who have particular concerns relating to the behaviour of other members which they cannot resolve satisfactorily themselves must inform the Secretary in writing if they wish to initiate a grievance procedure.
10. Members who do not comply with this code will be required to explain to the Membership Committee or its delegate why they should retain membership of the Manning Valley U3A Inc.